

# Reynolds College of Arts & Letters

## Out-of-State Fee Waiver Application

Policy – Updated February 25, 2021

Out-of-State Fee Waivers (OOSFW) provide assistance to students in the Reynolds College of Arts & Letters who are pursuing a major in one of the college departments. **The waiver is intended to support students who do not qualify for a university out-of-state fee waiver or a Midwest Student Exchange fee waiver.**

Please note: **These awards are competitive and are not automatic.**

### Eligibility

- **Who?** Full time, degree seeking undergraduate and graduate students currently declared or admitted with a major in the Reynolds College of Arts & Letters. This applies to incoming freshmen, transfer and graduate students.
- **What?** The waiver covers the out-of-state portion of the tuition fee. The waiver can be combined with any scholarships which do not already provide a university out-of-state fee waiver.
- **How to apply?** Fill out the application form (attached below) and submit the form to your home department for approval before sending forward to the Reynolds College of Arts & Letters.

### Award

- Award amounts are adjusted each semester and are determined by current tuition rates and the number of credit hours in which a student is enrolled.
- Awards are renewable each year for up to eight semesters for entering freshmen and four semesters for transfer or graduate students. COAL's out-of-state fee waivers are renewable as long as renewal criteria are met.
  - **Undergraduate students must earn a cumulative GPA of 2.75 across 27 hours** of coursework each academic year in order to retain the COAL out-of-state fee waiver.
  - **Graduate students must earn a cumulative GPA of 3.0 across 18 hours** of coursework each academic year to retain the out of state fee waiver for one additional year.
  - **All students must earn a "B" or better in the two designated achievement classes** each academic year in order to retain the out-of-state fee waiver.

### Application Requirements

- Applicants must use the Reynolds College of Arts & Letters Out-of-State Fee Waiver application form.
- Each applicant must consult with his or her advisor about which courses will be designated as "achievement classes."
- **Applications must be signed by the department head** to signify approval of the application.
- Applications must be submitted at least two weeks prior to the start of the academic year. ***Out-of-state fee waivers do not apply to summer semester.***
- Funding decisions will be made by the Associate Dean of the Reynolds College of Arts & Letters in consultation with the department heads and the Financial Aid office.

### How to Apply

- Electronically complete or print and fill out all the information requested in the form below. Sign the application and turn the form in to the department in which your major is housed. You may turn it in by email or in person. If you are approved for a Reynolds College of Arts & Letters out-of-state fee waiver, you will receive an award letter and agreement form to sign and return to your home department.

Reynolds College of Arts & Letters  
Out-of-State Fee Waiver Application Form – 2021/22

\_\_\_\_\_  
Last Name, First Name Middle Initial

\_\_\_\_\_  
BearPass (M) Number

\_\_\_\_\_  
Current Address

\_\_\_\_\_  
Advisor's Name

\_\_\_\_\_  
Academic Major/Department

\_\_\_\_\_  
Projected Graduation Date

**Incoming Freshman**

**Transfer Student**

**Graduate Student**

Courses that will be designated as “achievement classes” (Fall and Spring) for fee waiver:

Designated achievement class for fall 2021: \_\_\_\_\_

Designated achievement class for spring 2022: \_\_\_\_\_

**Please provide a brief explanation of why you feel you deserve the waiver:**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

***Signature below indicates department support of OOSFW application:***

\_\_\_\_\_  
Department Head/Approver Signature

\_\_\_\_\_  
Date